



## **JOB ANNOUNCEMENT**

### **Requisition # AI-11-12-16**

**Posting Effective: 12/16/2011**

**Application Review Date: 1/3/2012**

**Job Title: Land Protection Officer**

**Location: Chistochina & Cantwell, AK (Remote)**

---

**Reports to: VP of Land & Resources**

**FLSA Status: Non-Exempt**

**To Apply:** submit application to [ahntnajobs@ahtna.net](mailto:ahntnajobs@ahtna.net) or fax application to 907-868-8268. Applications can be downloaded at [www.ahtnajobs.com](http://www.ahtnajobs.com). Resumes will be accepted, but **MUST** be accompanied with a signed application.

#### **SUMMARY:**

Patrols Ahtna's regional and village lands (Chistochina, Cantwell, Chitina, Mentasta and Glennallen) as directed by the Land & Resources Protection Officer Supervisor. Patrols include looking for any individuals that are accessing Ahtna land without a prior issued "Land Access Permit" and be responsible for reporting individuals accessing Ahtna land without a permit. LPO's are required to carry a firearm, therefore must pass fire arms training. LPO's are required to drive an Ahtna, Inc. vehicle to conduct patrols and must pass a thorough background check and also meet specified driving standards.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following.

- Patrols the regional and village lands by several modes of transportation including, but not limited to, a car, truck, ATV, boat, airplane, and walking.
- Ensures security of land and resources. Watches for conditions that could result in injury or loss due to fire, flood, and any other man made or natural causes.
- Is certified to carry and use a fire arm or successfully completes training for fire arms.
- Is required to carry a fire arm for protection from wild life.
- Reports to supervisor any unusual or suspicious conditions detected.
- Maintains a strong ability to gather data from patrols; gives detailed reports of all activities or village lands.
- Distributes or assists with distribution of permits for Ahtna's regional and village lands use permits.
- Participates in all recommended and required training.
- Represents Ahtna Land Department as assigned by supervisor, in a variety of meetings and company functions.
- Works outdoors in a variety of weather conditions, which will include exposure to extreme weather.
- Keeps current on all recommended and required training.
- Other duties as assigned by management and/or supervisor.

**MINIMUM QUALIFICATIONS:** These are the minimum qualifications to be considered for this position.

- High School Diploma or GED equivalent.
- Valid Driver's License
- Minimum Age: 21
- Three years of progressively responsible work experience. Experience in the security industry preferred.

Ahtna Incorporated  
406 W. Fireweed Lane, Suite 101  
Anchorage, Alaska 99503(Revised: January 2011)

- ETT certification preferred.
- Certification in Firearms training (handgun and rifle) or ability to obtain within 2 months of hire.
- Ability to pass a comprehensive background check.
- Ability to pass a pre-employment drug test.

**CORE COMPETENCIES:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The competencies listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- **Remote Field Work** – Understands wilderness survival skills, possesses a general knowledge of cold weather operations for equipment and personnel, demonstrated familiarity with outdoor equipment operation (to include ATVs, boats, snow machines and chainsaws), demonstrated familiarity with the usage of radio and satellite communication methods, possesses a general understanding of river conditions and riverboat operations, and demonstrated familiarity with firearms
- **Shareholder Relations** – Demonstrated ability to relate to Alaska Native Shareholder needs and concerns. The individual must be able to understand and adapt to the requirements of public relations activities in rural Alaska
- **Software & Reporting** - The individual is experienced with MS Word and Excel and has a working knowledge of the other software tools within the Microsoft Office Suite.

Pursuant to PL 93-638, as amended, preference will be given to qualified Ahtna Native Corporation Shareholders, Descendants and Spouses, Alaska Natives and American Indians in all phases of employment. Ahtna and its subsidiaries are EEO/AA employers